

**TITLE: Revised Committee Structure**

---

The Hawaii Teacher Standards Board approves a revision of Article VI of the HTSB By-Laws:

**ARTICLE VI**

**Standing Committees**

SECTION 1. There shall be four standing committees:

- a. Budget, Personnel and Strategic Planning
- b. Legislative and Bylaws
- c. Teacher Standards
- d. Teacher Education

SECTION 2. Members of the committees shall be appointed by the chairperson. There shall not be less than 3 members on each committee.

SECTION 3. The standing committees shall perform these duties:

1. Budget and Personnel

- a) Develop and recommend an annual Board budget.
- b) Recommend amendments to the budget.
- c) Identify support staff needed by the Board and develop position descriptions.
- d) Evaluate HTSB Executive Director annually.
- e) Provide for research pertinent to the Board's duties;
- f) Recommend organizational direction;
- g) Provide for the collection of data to ensure progress toward goals and priorities set by the Board.

2. Legislative and Bylaws

- a) Prepare and recommend bills to be introduced in the Legislature
- b) Monitor amendments to bills and recommend alternate language or action to the board.
- c) Monitor the Board's bylaws and recommend necessary amendments to the Board

3. Teacher Standards
  - a) Recommend and maintain teacher, school counselor and school librarian standards.
  - b) Consider and recommend Board action on matters pertaining to teacher quality including standards, licensing requirements, testing, etc.
4. Teacher Education
  - a) Recommend and maintain standards for State Approval of Teacher Education
  - b) Consider and recommend Board action on matters pertaining to teacher education

**Submitted by:** Terry Lynn Holck

**Referred to:** By-Laws Committee